Certification Guide

Prepared by	Signature	Controlled by	Signature	Approved by	Signature
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1 GENERAL INFORMATION

1.1 Purpose and Scope

With this certification guide, EUSACERT regulates the execution of the product certification service within the scope of authorization and ISO/IEC 17065 accreditation.

This guide is part of the agreement with the customer and will be provided over official webpage.

This certification guide applies to EUSACERT and all organizations that will carry out this activity under the operational control of EUSACERT.

1.2 Subjected Products

EUSACERT provides certification services for electrical and electronic products falling under the EMC and RED directives. Our certification activities include the review and evaluation of technical documentation, focusing on product safety, electromagnetic compatibility, and radio performance as required by the relevant directives.

1.3 General Legal Conditions

For the issuing of a product certificate by the certification body, the completion of a legally enforceable agreement (**Certification Agreement – Quotation Contract**) with the certification body of EUSACERT is a requirement.

The order is granted by the signature of both parties on behalf of the customer - this is the product certificate applicant - and the certification body of EUSACERT or a legal entity which is under organizational control of EUSACERT.

The entire contract consists of the following documents, which form an integral part:

- ✔ Certification Agreement
- ✔ General Terms and Conditions of EUSACERT
- ✔ Certification guide
- ✔ Regulations / Requirements

The order is completely and exclusively regulated by this certification guide. If provisions of individual documents are in contradiction to each other, the provisions of the first mentioned document apply.

The certification body of EUSACERT concludes only contracts with customers under the conditions described in the documents mentioned above. These terms and conditions apply to contracts between the certification body of EUSACERT and the customer regarding the certification of products as well as additional services and other additional obligations provided within the scope of the service provision. Once agreed upon conditions also apply to future contracting. The validity of purchasing and other terms and conditions of the customer is hereby explicitly excluded for the entire business relationship.

If a product to be certified is not distributed under the name of the customer, the customer shall document, in the form of a binding declaration, under which brand he wishes to place the product on the market.

The customer has to pay the fee agreed upon at the time of nomination, which has been calculated according to the price list of the certification body of EUSACERT. It is at the discretion of the certification body of EUSACERT, to desire the payment before the completion of the service provision (certification).

The product certificates issued by the certification body of EUSACERT always remain property of the certification body of EUSACERT and neither release the customer from the contractual warranty obligation due to defects nor from the legal product liability obligation.

The customer allows the certification body of EUSACERT to publish specific data on the certified products for the purpose of informing consumers and other interested parties.

Furthermore, the customer allows the certification body of EUSACERT to publish contents of an issued product certificate, except for details of the production facility, to pass it on to third parties upon request or to give access to everyone.

The certification body of EUSACERT has the possibility to withdraw the product certificates at any time if the test basis and / or the certification requirements are changed or if the customer violates the criteria of this certification guide for product certification. In that case, the customer shall hand over the product certificate without any delay to the certification body of the EUSACERT.

The certification body of EUSACERT can declare invalidation of the product certificates at any time with immediate effect.

The customer permits the certification body of EUSACERT to publish the product certificates, which have been withdrawn and thus invalidated. This does not require an agreement of the former certificate holder.

The certification body of EUSACERT will ensure that new or revised requirements by the certification guide, which affect the customer, are brought to the attention of the customer. The certification body will examine the implementation of changes executed by the customer and take required actions.

The certification body of EUSACERT takes no liability for damages to products resulting from evaluations, tests and the like.

2 CERTIFICATION PROCESS

Our certification process is structured to provide a transparent, efficient, and impartial assessment of product compliance. It consists of the following main stages:

- ✔ Application Submission
- ✔ Review of Application
- ✔ Evaluation
- ✔ Review
- ✔ Certification Decision
- ✔ Certification Documentation
- ✔ Directory of Certified Products
- ✔ Maintenance and Renewal of Certification

3 APPLICATION

For application, EUSACERT shall obtain all the necessary information to complete the certification process in accordance with the relevant certification scheme. EUSACERT requests the following information and documents from the clients using the **Request for Certificate form (RFC)** in accordance with the certification guides.

- ✓ Information on Applicant and Manufacturer
- ✓ Information on the product(s) to be certified,
- ✓ Information on Service requested
- ✓ the standards and/or other normative documents for which the client is seeking certification
- ✓ the general features of the client, including its name and the address(es) of its physical location(s), significant aspects
- ✓ of its process and operations (if required by the relevant certification scheme), and any relevant legal obligations;
- ✓ all other information needed in accordance with the relevant certification requirements, such as information for initial evaluation and surveillance activities, e.g. the locations where the certified product(s) are produced and contact personnel at these locations.
- ✓ Essential requirements to be assessed
- ✓ Information related to all outsourced processes that affect compliance with requirements and clients use;
- ✓ Previous Evaluations or Certifications
- ✓ Product Documentation to be Attached
- ✓ All other information in the context of the relevant Certification requirements

The documents required for certification, are indicated in the DATASHEETs published at our website.

4 REVIEW OF APPLICATION

EUSACERT handles the information obtained from the application (which include all the information in the relevant Application Forms and sent by the client in written and/or in document) through the same Application Forms.

During application review, it is guaranteed that

- ✓ All the necessary information to complete the certification process in accordance with the relevant certification scheme have been obtained.
- ✓ The information about the client and the product is sufficient for the conduct of the certification process;
- ✓ Any known difference in understanding between the certification body and the client is resolved, including agreement regarding standards or other normative documents;
- ✓ The scope of certification sought is defined
- ✓ The means are available to perform all evaluation activities;
- ✓ EUSACERT has the competence and capability to perform the certification activity.

In the review of the application, due to any major nonconformity or an invisible document that can be obtained as a result of the examination of the records and documents received from the customer, the application cannot be passed to the next stage until the customer's deficiencies are met.

5 EVALUATION

5.1 General

EUSACERT starts the evaluation activities as planned according to our internal **Standard Operating Procedures** with our competent authorized personnel to do so.

Products are evaluated against the requirements covered by the scope of certification and other requirements specified in the certification scheme.

5.2 Test Reports

As a basis for the assessment in line with the certification, only test reports from approved laboratories that have been accredited according to the rules of ISO / IEC 17025 or analogue ISO guides can be used. However**;** EUSACERT may accept reports from non-accredited laboratories, including client labs, under specific conditions:

- ✔ **Competence Evidence**: The laboratory must demonstrate its technical competence, including calibrated equipment, qualified personnel, and appropriate test methods.
- ✔ **Traceability**: Test results must be traceable to recognized national or international standards.
- ✔ **Quality Management**: The lab should have a documented quality management system, ideally aligned with ISO/IEC 17025 principles.
- ✔ **Method Validation**: The methods used must be validated and appropriate for the intended testing.
- ✔ **Impartiality and Independence**: There must be no conflict of interest that could compromise the test results.

EUSACERT reserves the right to request additional verification, such as cross-checking results or on-site assessments, to confirm the reliability of non-accredited reports.

EUSACERT will inform the client of all nonconformities resulted from the evaluation process and provides information regarding the additional evaluation tasks needed to verify that nonconformities have been corrected.

5.3 Applicable Standards

Applicable standards differ from one product to another depending on the regulations/specifications. The manufacturer may choose to apply the standard(s) as per below:

1. **Harmonized standard(s)**; referenced in the Official Journal of the European Union (OJEU) [whether fully or partly applied],
2. **Other standards** [such as national standards, international standards, European standards of which are not published in the OJEU,]
3. **Other technical specifications** such as European standardisation deliverables, (deliverables other than European standards developed by the European standardisation organisations (ESO)), or the manufacturer's own specifications

Harmonized standards can be reached from the Official Journal of the European Union (OJEU) using the below link (https://single-market-economy.ec.europa.eu/single-market/european-standards/harmonised-standards_en).

After choosing the related legislation; summary list of harmonized standards in the form of pdf or excel can be found and downloaded.

5.4 Technical File Review

EUSACERT reviews the submitted technical file to verify that all necessary documentation is present and meets the requirements of the relevant directives and standards. This review focuses on:

- ✓ Product Design and Construction
- ✓ Safety and EMC Compliance
- ✓ Test Reports and Evidence of Conformity

5.5 Certification Scheme

5.5.1 Product Certification System Types

The following types of certification programs are available which are regulated in accordance with EN ISO / IEC 17067, whereby each type comprises the following program:

Product Certification System Elements		Product Certification System Types							
		1a	1b	2	3	4	5	6	Records
I	Selection (Determination of mandatory documents to be the basis for certification)	X	X	X	X	X	X	X	RFC Form
II	Evaluation of services	X	X	X	X	X	X	X	RFC Form Technical File Assessment form Evaluation Report Conformity Assessment Instructions country regulations/specifications Requirements
III	Review (evaluation)	X	X	X	X	X	X	X	Technical File Assessment Form Conformity Assessment Instructions Evaluation Report country regulations/specifications Requirements
IV	Certification Decision (Giving, expanding, maintaining, suspending, withdrawing the certification.)	X	X	X	X	X	X	X	Assessment Form
V	Licensing								
	a- Issue of conformity certificate	X	X	X	X	X	X	X	Certificate of Conformity

Product Certification System Elements		Product Certification System Types							
		1a	1b	2	3	4	5	6	Records
	b- Certification and granting the right of use of EUSACERT brand	X	X	X	X	X	X	X	Certificate of Conformity
	c- Certificate of conformity for the product group	-	X	-	-	-	-	-	Certificate of Conformity
	d- The certificate and the continuation of the right to use the EUSACERT brand are subject to surveillance.	-	X	X	X	X	X	X	Certificate of Conformity
VI	Surveillance								
	a- Testing or inspection of samples taken from the market	-	-	X	-	X	-	-	
	b- Testing or inspection of samples taken from the factory	-	-	-	X	X	X	-	Factory Audit Report Questionnaire
	c- Evaluation of production, delivery of service or operations	-	-	-	X	X	X	X	Factory Audit Report Questionnaire
	d- Control of management system	-	-	-	-	-	X	X	Factory Audit Report Questionnaire

5.5.2 Selected Scheme

The conformity assessment scheme used in product certification for EU-Type Examination Certificates is scheme **Type 1a**

In this scheme, one or more samples of the product are subject to the determination activities. A certificate of conformity or other statement of conformity is issued for the product type, the characteristics of which are detailed in the certificate or a document referred to in the certificate.

Subsequent production items are not covered by EUSACERT's attestation of conformity. For this reason, this type of certification is carried out for each shipment.

The sample are representative of subsequent production items which could be referred to by the manufacturer as being manufactured in accordance with the certified type.

EUSACERT may grant to the manufacturer the right to use the type certificate or other statement of conformity as a basis for the manufacturer to declare that subsequent production items confirm to the specified requirements.

6 REVIEW

EUSACERT reviews all information and results related to the evaluation.
Recommendations for a certification decision based on the review are documented.

7 CERTIFICATION DECISION

7.1 Granting of a Certification

The certification body of EUSACERT or any legal entity which under operational control of EUSACERT issues certificates of conformity based on a positive assessment and evaluation results.

In case of a negative evaluation, the customer does not receive a certificate, but a nonconformity certificate. In the event of a negative evaluation result, the customer has the possibility to improve his product or resolve nonconformities within 8 weeks. The customer is not entitled to a positive decision.

7.2 Maintaining a Certification

A product certificate is maintained as long as the certified product continues to comply with all applicable requirements, and the client fulfils all certification obligations.

8 CERTIFICATION DOCUMENTATION

EUSACERT provides the client with formal certification documentation that clearly conveys, or permits identification of the following:

a) the name and address of EUSACERT;
b) the date certification is granted (the date shall not precede the date on which the certification decision was completed);
c) the name and address of the client;
d) the scope of certification;
e) the term or expiry date of certification, if certification expires after an established period;
f) any other information required by the certification scheme.

The formal certification documentation includes the signature or other defined authorization of the person(s) of EUSACERT assigned such responsibility.

Formal certification documentation is only issued after, or concurrent with, the following:
a) the decision to grant or extend the scope of certification has been made;
b) certification requirements have been fulfilled;
c) the certification agreement has been completed/signed.

Certificates are published on EUSACERT website www.eusacert.com.

9 DIRECTORY OF CERTIFIED PRODUCTS

EUSACERT maintains information on certified products which contains at least the following:
a) identification of the product;
b) the standard(s) and other normative document(s) to which conformity has been certified;
c) identification of the client.

The parts of this information that need to be published or made available upon request in a directory (through publications, electronic media or other means) are stipulated by the relevant scheme(s). As a minimum, EUSACERT provides information, upon request, about the validity of a given certification.

Directory of certified products is published on EUSACERT website www.eusacert.com

10 CHANGES AFFECTING CERTIFICATION

When the certification scheme introduces new or revised requirements that affect the client, EUSACERT ensures these changes are communicated to all clients. EUSACERT verifies the implementation of the changes by its clients and takes actions required by the scheme.

EUSACERT considers other changes affecting certification, including changes initiated by the client, and decides upon the appropriate action.

The actions to implement changes affecting certification includes, if required, the following:

- evaluation;
- review;
- decision;
- issuance of revised formal certification documentation to extend or reduce the scope of
- certification;
- issuance of certification documentation of revised surveillance activities (if surveillance is part of the
- certification scheme).

These actions are completed in accordance with applicable parts of Process requirements. Records includes the rationale for excluding any of the above activities (e.g. when a certification requirement that is not a product requirement changes, and no evaluation, review or decision activities are necessary).

11 TERMINATION, REDUCTION, SUSPENSION OR WITHDRAWAL OF CERTIFICATION

11.1.1 Termination of Certificates

Certificates are terminated, if

a) the period of validity specified in the product certificate has expired and there has been no extension.
b) the product certificate holder resigns from the product certification contract and informs the certification body of EUSACERT within the notice periods in writing,
c) the product certificate holder goes bankrupt or an application of insolvency is rejected due to a lack of assets,

11.1.2 Restriction, Reduction, Suspension, or Withdrawal of Certificates

The product certificates can be restricted, suspended or invalidated and withdrawn by the certification body of EUSACERT with immediate effect, if:

a) the certified product is no longer in conformance with to the approved sample,
b) products endanger the end users or third parties,
c) at the time of the audit, facts were not (properly) seen and assessed or were not identifiable at that time, which would be in the way of a positive certification - this includes, for example, incorrect categorization of products into certain risk classes or classification according to purposes of use, including also a mistake or a lack of certification by the certification body of EUSACERT,
d) in the event of recurring surveillances, market controls or any other subsequent product or system defect that is not remedied by the product certificate holder within a reasonable period,
e) the product certificate holder does not carry out the periodic monitoring activities by the certification body of EUSACERT or impedes or restricts the proper implementation,
f) product certificates or product certificate copies have been altered and thus falsified,
g) existing authorizations for the use of the certificate are also applied to non-certified products and thus a certificate abuse takes place, which substantially affects the basis for a trusting cooperation,

h) misleading or otherwise inadmissible advertisement with product certificates is done,
i) fees for product certification and / or product testing are not paid by the product certificate holder within the specified period. If the charges relate to several product certificates, the certification body of EUSACERT decides which product or product certificate the measure should cover.
j) despite information from the EUSACERT regarding changes of the technical state of the certified product, the customer does not meet the requirements of the certification body.

When a nonconformity with certification requirements is substantiated, either as a result of surveillance, evaluation, review or certification decision, EUSACERT shall consider a so-called "List of deviation" to be made available to the customer when nonconformities are identified.

EUSACERT gives the customer the opportunity to state its position prior to the declaration of limitation, suspension or withdrawal of a certificate, unless such a hearing is not suitable due to the urgency of the measures which need to be taken.

EUSACERT will than assign one or more persons to formulate and communicate the following to the client:

a) actions needed to end suspension and restore certification for the product(s) in accordance with the certification scheme;
b) any other actions required by the certification scheme.

EUSACERT shall re-evaluate the actions taken by the client, review and on the basis of this, the certification decision is made and decide upon the appropriate action one of the following:

a) Restriction; continuation of certification under conditions specified by EUSACERT (e.g. increased surveillance);
b) Reduction; in the scope of certification to remove nonconforming product variants;
c) Suspension; of the certification pending remedial action by the client;
d) Withdrawal; of the certification.
e) Reinstatement; after the corrections have been made, re-evaluated and accepted

In any case of the above; EUSACERT will take actions specified by the certification scheme and will make all necessary modifications to formal certification documents, public information, authorizations for use of marks, etc., in order to ensure it provides a correct indication about the certificate status and scope and that this is clearly communicated to the client and clearly specified in certification documentation and public information.

The right of the product certificate holder to continue the hold the product certificate of the certification body of EUSACERT automatically expires for those products listed in the product certificate which are affected by the restriction or suspension or which expire based on the termination by a specific date or became invalid, short-term.

The certification body of EUSACERT is authorized to publish restrictions, suspensions, invalidations, withdrawals and reinstatement after suspension as well as deletion of product certificates of the customer.

The certification body of EUSACERT may report, particularly in cases of violations, name and address of the customer, the type of the violation or the reason for the invalidity declaration, possibly information on the product, etc., to the competent authority and the accreditation authorities, to other "authorities", to importers and to other interested parties.

For disadvantages, which occur for the customer in connection with non-grant, restriction or suspension as well as the expiry or withdrawal of a product certificate, the certification body of EUSACERT cannot be held responsible.

12 COMPLAINTS AND APPEALS

EUSACERT have a documented process to receive, evaluate and make decisions on complaints and appeals. EUSACERT records and track complaints and appeals, as well as actions undertaken to resolve them. The proposed procedure can be found on the EUSACERT website www.eusacert.com

Upon receipt of a complaint or appeal, EUSACERT confirms whether the complaint or appeal relates to certification activities for which it is responsible and, if so, shall address it.

EUSACERT acknowledges receipt of a formal complaint or appeal.

EUSACERT is responsible for gathering and verifying all necessary information (as far as possible) to progress the complaint or appeal to a decision.

Whenever possible, EUSACERT gives formal notice of the outcome and the end of the complaint / appeal process to the complainant / appellant.

EUSACERT takes any subsequent action needed to resolve the complaint or appeal.

13 INVOLVED THIRD PARTIES, SUBCONTRACTORS

The procedure of the incorporated third party lies only within the responsibility of EUSACERT and it's procedures.

14 OBLIGATION, RIGHTS & LIABILITIES

14.1 Obligations of the Customer (Exporter)

During the period of validity of the certificate the customer is, in addition to the compliance with all requirements of this certification guide, obliged to:

a) Fulfillment of specified requirements and conditions such as product requirements, including any changes, which must be fulfilled as a condition for establishing or maintaining the certification.
b) Defining a new type description in case of a change to a certified product for the modified product, if it is also to be certified.
c) Duplication of documents, certificates and any annexes in their entirety if the customer provides the certification documents to others. The duplication must be done as follows:
   - unique identification as a copy,
   - the duplicated documents shall be marked with the note that they are excluded from the revision service.

   The customer is obliged to make records of all manner of disclosure, including details of the purpose for which and to whom the certificate and any annexes have been handed over.
d) Permit that the certification body of EUSACERT is allowed to pass on information, documents and the like, which relate to the contract with the customer and the subject of the contract at the request of the approval and accreditation bodies of the certification body of EUSACERT.
e) Notification of and for written approval by the certification body of EUSACERT regarding organization and management, regarding the certified product, system and personnel and any intended product changes, either through further development or through the replacement of

components in time and before the products are put into production or placed on the market. The continuance of the product certificate depends on the result of a possible additional check.

f) Notification of the certification body of EUSACERT of any change in the submitted production process, of the organization, the management or the quality management system concerning the product.
g) Timely notification of the certification body of EUSACERT in case of an intended relocation of the production facilities or in case of an intended transfer of the company to another company or another company owner in time.
h) Authorizing the certification body of EUSACERT to disclose information that has become public due to legal or regulatory reporting requirements in relation to the product certification body.
i) Enabling periodically recurring inspections of product manufacturing by the certification body of EUSACERT.
j) Verifiable observance of the instructions from the periodic manufacturing controls and the surveillance activities of the certification body of EUSACERT.
k) Compliance with a contractual agreement with the actual manufacturer by the customer, which must be observed in manufacturing the product and which includes the tolerance of required control measures, if the customer as product certificate holder is not the manufacturer of the product.
l) Independent observance of the obligation to report to the authorities as a manufacturer or distributor either by themselves or through an authorized representative, despite of a product certification by the certification body of EUSACERT.
m) Possibility of participation of observers. This applies to employees of EUSACERT and the authority during observation activities. Each of these observers is bound to secrecy.
n) Enabling witness audits (definition see chapter 17) of the various approval and accreditation bodies of the certification body of EUSACERT as well as higher-level QM departments of the EUSACERT Group in its operating facilities and its subcontractors as well as the corresponding obligation of its subcontractors.
o) Ongoing monitoring of the certified products to ensure that the products comply with the certified samples and meet all product requirements.
p) At any time granting and enabling to carry out evaluations, appraisals and surveillances (if necessary) by the EUSACERT. This includes, but is not limited to, consideration of documentation and records, access to equipment, location(s) and production area(s), personnel and subcontractors of the customer.
q) Execution of the production with high care concerning the excellence and quality including the verification that the certified product continues to meet the product requirements.
r) Recording, investigation and treatment as well as archiving and compilation of all complaints and claims concerning the certified product, which are known by the market or third parties, as well as submission of these complaints to the certification body of EUSACERT and to inform the certification body of EUSACERT at its request. This requirement of recording extends to the entire validity period of the product certificate. After expiry of the product certificate, the records must be kept for ten years. Appropriate measures must be taken and documented.
s) Immediate remedying of safety defects on certified products which subsequently become apparent. In any case, the customer shall stop placing these products on the market and immediately inform the certification body of EUSACERT.
t) Use of product certification to the extent that the certification body is not discredited or to make any statements about its product certification that the certification body may consider to be misleading or unjustified.
u) Carry out all required measures, which are brought to the attention by EUSACERT in case of suspension, withdrawal or termination of the certification as well as to stop the usage of any advertising materials which contain any reference to the certification. Furthermore, all specifications of this certification guide shall be considered (e.g. the return of certification documents, logos).

14.2 Obligations of the Certification Body

EUSACERT have below rights in case if needed

- ✔ Obligation to provide information when third parties are included in the activities,
- ✔ Responsibility for the publication of the “certified product list”,
- ✔ Storage obligation of records
- ✔ Reporting obligations acc. applicable rules and laws, to the necessary bodies/authorities, must be observed and listed.
- ✔ If required, disclosure of information from the customer to the necessary authorities
- ✔ Impartiality during the service provision
- ✔ Confidential handling of the information obtained within the framework of the legal and normative provisions

15 RELEVANT ADDITIONAL INFORMATION

15.1 Copyright

All copyrights to the test and monitoring reports, certificates, expert opinions, calculations and other results documented, provided by the certification body of EUSACERT, remain by the certification body of EUSACERT. The transfer, application and / or publication of the service beyond the contractually purpose requires the prior written agreement of the certification body of EUSACERT. In the case of the transfer, application and / or publication of the service, the customer is responsible for compliance with the legal regulations.
The customer shall indemnify the certification body of EUSACERT to the extent that any third-party claims are infringed.

15.2 Non-Disclosure / Confidentiality /Data Protection

The EUSACERT has committed its employees and other fulfillment agents to confidentiality about all facts which have been brought to their notice during the service.

This commitment extends in case of involvement of third parties for these.

The customer allows the certification body of EUSACERT to make copies from written documents, drawings, plans, etc. for the files, which are left to the certification body of EUSACERT for reference.

Privacy Policy and the Declaration of Impartiality can be found on our website.
With regard to further non-disclosure/confidentiality/data protection regulations, EUSACERT refers to the applicable provisions of the general terms and conditions published on our website www.eusacert.com .

16 FEES & COMMISSIONS

16.1 Quotations

Fees are to be quoted at the time of nomination, and proposed to the Client in the form of a contract in order to be signed from both parties; client and EUSACERT.

Quotations should be defined depending on the scope of work.

16.2 Invoicing and Payment Methods

Invoices can be paid in advance or after the service is done, depending on the client`s history with the company.

17 DEFINITIONS AND ABBREVIATIONS

Complaint
Expression of dissatisfaction, other than appeal, by any person or organization to EUSACERT, relating to its certification activities or its personnel.
Appeal
A request by a client for reconsideration of any adverse certification decision made by EUSACERT.
Certification Decision
Conclusion by EUSACERT to grant, maintain, renew, suspend, or withdraw certification.
Conformity Assessment
All operations performed to determine the conformity of the product with the relevant technical regulation
Certificate of Conformity
Written document issued if the conformity assessment process is positive.
Standard
The features, processing and production methods of the product for common and repeated uses, approved by an agreed organization, intended to establish an order at the most appropriate level under the current conditions, their respective terminology, symbol, packaging, marking, labeling and conformity arrangements that specify one or more of
Contract
This is the agreement signed between EUSACERT and the manufacturer of Construction Materials which regulates the conditions of the right to use the certificate for the organization performing the production of construction materials deemed sufficient to be certified within the scope of this procedure.
Manufacturer
A natural or legal person who produces, corrects, identifies himself as a producer by placing his name, trademark or distinguishing mark; if the manufacturer is outside of Turkey, the authorized representative of the manufacturer and / or importer; In addition, the natural or legal person in the supply chain whose activities affect the reliability of the building material.
Technical Specifications
Standards and European technical approvals
Product Certification System
Rules, procedures and management of product conformity assessment by third party (Reference ISO IEC 17067)
Product Certification guide

Certification system of products associated with the same requirements, procedures and rules as defined See Certification guide ISO / IEC 17067.

Notified Body

Assessment Body, the name of which has been notified to the Commission, which has been assigned by the Competent Authority to carry out conformity assessment activities under a technical regulation in accordance with the Regulation of Conformity Assessment Bodies and Notified Bodies and principles specified in the relevant technical legislation,

Competent Authority

The Government that gives EUSACERT the authority to provide Product Certificate / Certificate of Conformity.

Technical Regulation

All kinds of legislation issued by the Government which must be obeyed to and which regulates a product by handling one or more than one of its qualifications, process and production methods or any terminology, symbol, packaging, marking, labelling or conformity assessment works thereto.

Surveillance

Sample verification of the effectiveness of the implementation and management system after certification, if any, with sub-areas.

Nonconformity

General non-conformities, including but not limited to the following examples:

- ✔ A standard requirement is that the process / procedure as a whole is not defined and / or implemented to the extent required.
- ✔ Possibility of defective products / services
- ✔ Impacts that may cause product / service to be impaired or restricted
- ✔ Causes of deterioration of the management system
- ✔ Processes or practices that endanger employees
- ✔ An inability to recognize a part of the management system documentation
- ✔ Poor evidence that standard requirements are met

Word or Abbreviation	Meaning
EMC	Electromagnetic Compatibility
EMCD	Electromagnetic Compatibility Directive
EU	European Union
CE	A mark applied to products that conform to specific EU Directives.
OJEU	Official Journal of the European Union
EC	European Community
EU	The European Union
ISO	International Organisation for Standardisation.
EEA	European Economic Area
RFC	Request for Certificate
QM	Quality Management
RED	Radio Equipment Directive

18 REVISION HISTORY

The following list provides a key-word-based overview of the changes made to this QM document over time.

#	Revision Date	Revision Explanation	Prepared by	Controlled by	Approved by
0	11.05.2025	First Issue	Dema Hourani	Anton Elejabeitia Cilleruelo	Anton Elejabeitia Cilleruelo